



Sage Abra HRMS

When it comes to time and cost-saving HR solutions, only Sage Abra HRMS offers the flexibility to choose the combination of software that meets your unique business needs. Sage Abra increases efficiency in every aspect of HR administration—HR, benefits, employee self-service, attendance, recruiting, and training. It includes support for companies in both the U.S. and Canada, and can even support companies with employees in both countries.

Sage Abra replaces paper-based, time-consuming, and error-prone HR methods, and is modular so you can customize the solution according to your needs, desired level of automation, and budget. Along with a comprehensive set of HR, benefits, recruiting, and training features, Sage Abra HRMS also includes Web-based employee self-service, benefits enrollment, and workflow features to keep your workforce connected at all times. It also comes complete with powerful reporting and analysis tools, including Crystal Report Writer, to manage your critical business information.

If you're ready to lower costs, reduce administrative time, and empower your employees, then Sage Abra is a perfect solution. With Sage Abra, the free flow of information between employees, supervisors, managers, and administrators saves time and money. Backed by superior customer support, Sage Abra HRMS provides unparalleled technical expertise, tax and legislative updates, and product enhancements that ensure your ongoing success. Now you have the flexibility to choose the solution that fulfills the unique needs of your business.

From developing innovative products to providing award-winning customer support, Sage Software is dedicated to surpassing your expectations. Our software is supported by a nationwide network of Certified Business Partners who are your resource for implementation, training, service, and support. For more information about Sage Abra HRMS, please contact your local Business Partner, call us toll free directly at 800-424-9392, or visit our Web site at www.sageabra.com

BENEFITS

SELF SERVICE SOLUTIONS

Improve business processes, save your organization time and money, and empower your employees with integral self-service and benefits enrollment solutions.

HR MANAGEMENT SOLUTIONS

Ensure government compliance, give employees direct access to management of personal HR information, track attendance accruals, and create organizational charts.

BENEFITS MANAGEMENT SOLUTIONS

Set up and manage all types of employee benefits and empower employees to make their own benefit elections online.

TRAINING MANAGEMENT SOLUTIONS

Automate the scheduling of training classes, organize training record-keeping, deliver essential training courses, and give employees the ability to manage personal training information.

RECRUITING MANAGEMENT SOLUTIONS

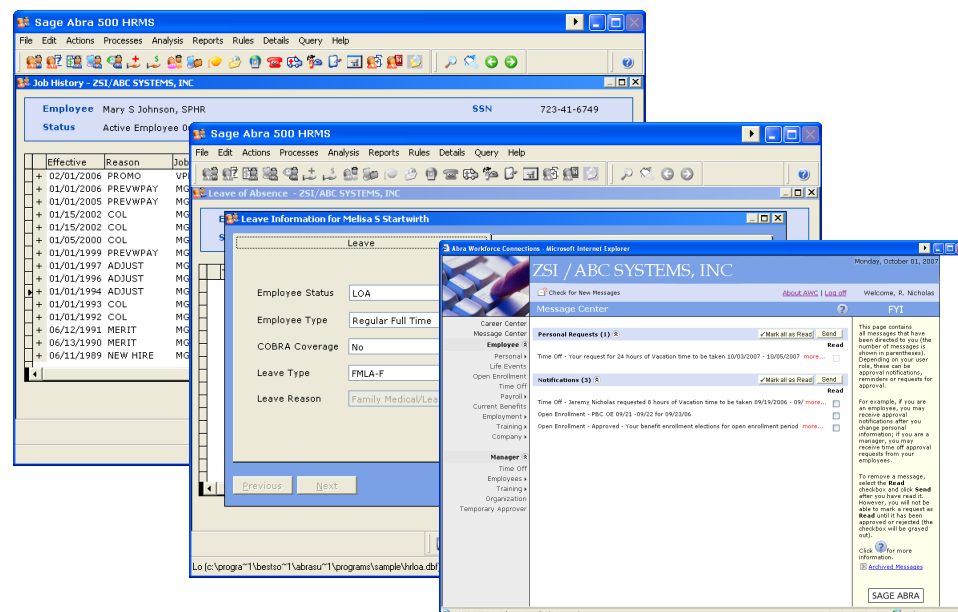
Streamline the recruiting process with full requisition management, online workflow, and internal and public career centers that allow applicants and employees to search and apply for jobs online.

TECHNOLOGY

Abra Workforce Connections (Abra eRecruiter, Abra ESS and Abra Benefits Enrollment) uses the latest .NET Web Services architecture.

U.S. AND CANADIAN SUPPORT

Sage Abra HRMS includes support for companies in the U.S. and Canada, as well as companies with employees in both countries.



◀ Sage Abra HRMS is the award-winning human resource management system comprising HR, payroll, benefits, training, recruiting, and compliance solution for mid-sized businesses.

FEATURES

Sage Abra ESS	Abra ESS provides a central location for employees, managers, and administrators to view and manage personal data and company information. Employees can request time off, view skills, job history, and performance reviews, print pay stubs, and more. Managers can access information on employees, approve time off requests, and locate personnel information on both direct and indirect reports with the organizational drill-down feature.
Sage Abra Benefits Enrollment	Empower employees to make their own benefits elections through the Internet or intranet. Easy, step-by-step wizards guide administrators through the benefit plan setup process, and walk employees through open enrollment. Includes year-round life events management that allows employees to update information, such as marital status and dependents.
Sage Abra HR	Ensure U.S. and Canadian government compliance (EEO, OSHA, EE), simplify benefits administration, and manage employee information with Abra HR. Easily access important personnel information, such as job history, performance reviews, education, and employee attachments. Streamline benefits administration with unlimited benefits plans, easily defined eligibility criteria, and benefit plan setup wizards.
Sage Abra Attendance	Provides flexible, intuitive setup and management of unlimited employee paid and unpaid time off plans, such as vacation, illness, leave of absence, and paid time off. Supports accrual or lump sum calculation methods and allows you to track year-to-date hours available versus year-to-date hours taken. Manage and report on full or partial FMLA leave, including all applicable certification and recertification dates
Sage Abra Train	Easily automate the scheduling, record-keeping, and logistics of training. Define specific training needs for each job track, manage certifications and logistics, and prepare training programs. Analysis tools help you fully understand the costs associated with training programs.
Sage Abra eRecruiter	Streamline the entire recruiting process and cut your time-to-hire cycle with 100% Web-based technology, paperless workflows, and online applications and screening questions. Integration with Monster.com and internal and public career centers allow employees and applicants to search and apply for open positions.
Sage Abra OrgPlus Professional	Employees and managers enjoy ready access to up-to-date organizational charts that give them the information they need to understand your business and plan for the future. Includes Web publishing capabilities, data management, organizational planning, and intuitive chart creation and formatting.
Sage Abra Alerts	Abra Alerts automatically monitors your Sage Abra HRMS database and proactively distributes information to managers and employees—using your existing e-mail system. Monitor dates, keep track of time sensitive events, verify enrollment in required training courses, and automatically respond to applicants who send in resumes, or generate standard e-mails for new employees or key events.
Sage Compliance Trainer	Web-based training solution provides high-quality, multi-media courses on sexual harassment, discrimination, and other legal matters. Powerful tracking and reporting capabilities, help companies ensure well-documented proof of affirmative defense.
Sage Abra Reporting	Efficiently meet your managerial, compliance, and strategic planning needs with robust reporting options, including more than 100 standard reports, Crystal Reports® Professional report writer, and the Abra Secure Query report writer.
U.S. and Canadian Support	Sage Abra HRMS v8.1 and higher includes support for companies with employees in both the U.S. and Canada, as well as companies with employees in both countries.

Visit www.sageabra.com for a complete listing of Hardware and Software Requirements and Recommendations.



End-to-end solutions. Expert advice.
Ongoing support. That's Sage 360°.

Sage Software supports the needs, challenges, and dreams of 2.7 million small and mid-sized business customers in North America through easy-to-use, scalable and customizable software and services. Sage Software is a subsidiary of The Sage Group plc, a leading international supplier of business management software and services formed in 1981 and listed on the London Stock Exchange since 1989.

888 Executive Center Drive West
St. Petersburg, FL 33702
Phone: 800-424-9392
www.sageabra.com

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