

NonProfit Organization Demo Database
Deductions History
NTO

Setup:

Report Name (Definition)
 Last Date and Time Modified
 Print Name in

Dedn History - 125 Dedns
 1/5/2014 11:07:20 AM
 Header

<u>Date</u>	<u>Date From</u>	<u>Date Through</u>	<u>Date Item</u>
Account Balances Begin	n/a	n/a	n/a
Current Reporting Year Begins	n/a	n/a	n/a
Current Period/Transaction Date Range	1/1/2013	12/31/2013	Last Year
Financial Statement Format	n/a		

Content:

<u>Item(s) by Page</u>	<u>Sort</u>	<u>Show Total</u>	<u>Print</u>	<u>Type</u>
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Report Body (Total Width: 6.05)	<u>Sort</u>	<u>Show Total</u>	<u>Width</u>	<u>Show Repeats</u>	<u>Wrap Text</u>	<u>User Title</u>
Employee ID	Asc	No	0.75	No	No	Employee ID
Deduction Title	None	n/a	1.50	n/a	No	Title
Pay Date	Asc	n/a	1.00	n/a	Yes	Pay Date
YTD Subject Earnings	None	n/a	1.00	n/a	No	YTD Subj Earnings
YTD Amount	None	n/a	1.00	n/a	No	YTD Amt

Filter:

<u>Items</u>	<u>Compares To</u>	<u>Criteria 1</u>	<u>Criteria 2</u>
Deduction Code	Not In	401k	

Groups:

<u>Segments</u>	<u>Group Set</u>
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Column Totals:

<u>Code</u>	<u>Title</u>	<u>Subtotal To</u>	<u>Subtotal Title</u>
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Options:

<u>Include</u>	<u>Value</u>
Summarize Amounts	Yes

Forecasting:

<u>Based On</u>	<u>Start Date</u>	<u>Multiplier</u>
<Blank>	12/28/1899	1.000000

Report Layout:

Font Setup:			
<u>Page Sections</u>	<u>Font Name</u>	<u>Font Style</u>	<u>Size</u>
Organization Name	Tahoma	Bold	8
Report Title	Tahoma	Regular	8
Item(s) by Page	Tahoma	Regular	8
Report Date	Tahoma	Regular	8
Column Labels	Tahoma	Regular	8

NonProfit Organization Demo Database
Deductions History
NTO

Report Body	Tahoma	Regular	8
Report Footer	Tahoma	Regular	6

Page Setup:

Paper Size	
Paper Source	Automatically Select
Orientation	Portrait
Margins (Inches)	Left 0.50 Right 0.50 Top 0.75 Bottom 0.75

Report Security:

<u>Secured/Locked</u>	<u>User ID</u>
No	ADMIN

NonProfit Organization Demo Database
Deductions History
NTO

Setup:

Report Name (Definition)
 Last Date and Time Modified
 Print Name in

Dedn History - 401k
 1/5/2014 12:06:00 PM
 Header

<u>Date</u>	<u>Date From</u>	<u>Date Through</u>	<u>Date Item</u>
Account Balances Begin	n/a	n/a	n/a
Current Reporting Year Begins	n/a	n/a	n/a
Current Period/Transaction Date Range	1/1/2013	12/31/2013	Last Year
Financial Statement Format	n/a		

Content:

<u>Item(s) by Page</u>	<u>Sort</u>	<u>Show Total</u>	<u>Print</u>	<u>Type</u>
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Report Body (Total Width: 5.15)	<u>Sort</u>	<u>Show Total</u>	<u>Width</u>	<u>Show Repeats</u>	<u>Wrap Text</u>	<u>User Title</u>
Employee ID	Asc	No	0.75	No	No	Employee ID
Deduction Code	Asc	No	0.35	No	No	Code
Deduction Title	None	n/a	1.25	n/a	No	Title
YTD Subject Earnings	None	n/a	1.00	n/a	No	YTD Subj Earnings
YTD Amount	None	n/a	1.00	n/a	No	YTD Amt

Filter:

<u>Items</u>	<u>Compares To</u>	<u>Criteria 1</u>	<u>Criteria 2</u>
Deduction Code	=	401k	

Groups:

<u>Segments</u>	<u>Group Set</u>
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Column Totals:

<u>Code</u>	<u>Title</u>	<u>Subtotal To</u>	<u>Subtotal Title</u>
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Options:

<u>Include</u>	<u>Value</u>
Summarize Amounts	Yes

Forecasting:

<u>Based On</u>	<u>Start Date</u>	<u>Multiplier</u>
<Blank>	12/28/1899	1.000000

Report Layout:

Font Setup:			
<u>Page Sections</u>	<u>Font Name</u>	<u>Font Style</u>	<u>Size</u>
Organization Name	Tahoma	Bold	8
Report Title	Tahoma	Regular	8
Item(s) by Page	Tahoma	Regular	8
Report Date	Tahoma	Regular	8
Column Labels	Tahoma	Regular	8

NonProfit Organization Demo Database
Deductions History
NTO

Report Body	Tahoma	Regular	8
Report Footer	Tahoma	Regular	6

Page Setup:

Paper Size	Automatically Select
Paper Source	
Orientation	Portrait
Margins (Inches)	Left 0.50 Right 0.50 Top 0.75 Bottom 0.75

Report Security:

<u>Secured/Locked</u>	<u>User ID</u>
No	ADMIN

NonProfit Organization Demo Database
Earnings History
NTO

Setup:

Report Name (Definition)
 Last Date and Time Modified
 Print Name in

Summarized Earnings
 1/5/2014 12:03:00 PM
 Do Not Print

Date
 Account Balances Begin
 Current Reporting Year Begins
 Current Period/Transaction Date Range

 Financial Statement Format

<u>Date From</u>	<u>Date Through</u>	<u>Date Item</u>
n/a	n/a	n/a
n/a	n/a	n/a
1/1/2013	12/31/2013	Last Year
n/a		

Content:

<u>Item(s) by Page</u>	<u>Sort</u>	<u>Show Total</u>	<u>Print</u>	<u>Type</u>
_____	_____	_____	_____	_____

<u>Report Body (Total Width: 5.90)</u>	<u>Sort</u>	<u>Show Total</u>	<u>Width</u>	<u>Show Repeats</u>	<u>Wrap Text</u>	<u>User Title</u>
Employee ID	Asc	No	0.8C	No	No	Employee ID
Earning Code	Asc	No	1.0C	No	No	Earning Code
Earning Title	None	n/a	2.5C	n/a	No	Earning Title
YTD Amount	None	n/a	1.0C	n/a	No	YTD Amount

Filter:

<u>Items</u>	<u>Compares To</u>	<u>Criteria 1</u>	<u>Criteria 2</u>
_____	_____	_____	_____

Groups:

<u>Segments</u>	<u>Group Set</u>
_____	_____

Column Totals:

<u>Code</u>	<u>Title</u>	<u>Subtotal To</u>	<u>Subtotal Title</u>
_____	_____	_____	_____

Options:

<u>Include</u>	<u>Value</u>
Summarize Amounts	Yes

Forecasting:

<u>Based On</u>	<u>Start Date</u>	<u>Multiplier</u>
_____	_____	_____

Report Layout:

Font Setup:			
<u>Page Sections</u>	<u>Font Name</u>	<u>Font Style</u>	<u>Size</u>
Organization Name	Tahoma	Bold	8
Report Title	Tahoma	Regular	8
Item(s) by Page	Tahoma	Regular	8
Report Date	Tahoma	Regular	8
Column Labels	Tahoma	Regular	8
Report Body	Tahoma	Regular	8
Report Footer	Tahoma	Regular	6

NonProfit Organization Demo Database
Earnings History
NTO

Page Setup:

Paper Size
Paper Source

Letter
Automatically Select

Orientation
Margins (Inches)

Portrait
Left 0.50 Right 0.50 Top 0.75 Bottom 0.75

Report Security:

Secured/Locked
No

User ID
ADMIN

NonProfit Organization Demo Database
Cash Journal
NTO

Setup:

Report Name (Definition)
 Last Date and Time Modified
 Print Name in

Vendor 1099 Values - Summary
 1/5/2014 9:41:47 AM
 Header

Date
 Account Balances Begin
 Current Reporting Year Begins
 Current Period/Transaction Date Range

 Financial Statement Format

<u>Date From</u>	<u>Date Through</u>	<u>Date Item</u>
n/a	n/a	n/a
n/a	n/a	n/a
1/1/2013	12/31/2013	Last Year
n/a		

Content:

Item(s) by Page	Sort	Show Total	Print	Type		
Report Body (Total Width: 5.75)	Sort	Show Total	Width	Show Repeats	Wrap Text	User Title
ID	Asc	No	0.75	Yes	No	ID
GL Code	Asc	No	1.00	Yes	Yes	GL Code
Disbursements	None	n/a	1.00	n/a	No	Disbursements
Adjustments	None	n/a	1.00	n/a	No	Adjustments
Vendor Issue 1099	None	No	0.50	Yes	Yes	Vendor Issue 1099
1099 Type-Box	None	No	0.50	n/a	Yes	1099 Type-Box

Filter:

<u>Items</u>	<u>Compares To</u>	<u>Criteria 1</u>	<u>Criteria 2</u>
Vendor Issue 1099	=	Yes	

Groups:

<u>Segments</u>	<u>Group Set</u>

Column Totals:

<u>Code</u>	<u>Title</u>	<u>Subtotal To</u>	<u>Subtotal Title</u>

Options:

<u>Include</u>	<u>Value</u>
Year End Adjustments	Yes
Opening Entries in Detail	No
Summarize Amounts	Yes
Suppress Lines with All Zeros	Yes

Forecasting:

<u>Based On</u>	<u>Start Date</u>	<u>Multiplier</u>
<Blank>	12/28/1899	1.000000

Report Layout:

Font Setup:

<u>Page Sections</u>	<u>Font Name</u>	<u>Font Style</u>	<u>Size</u>
Organization Name	Tahoma	Bold	8

NonProfit Organization Demo Database

Cash Journal

NTO

Report Title	Tahoma	Regular	8
Item(s) by Page	Tahoma	Regular	8
Report Date	Tahoma	Regular	8
Column Labels	Tahoma	Regular	8
Report Body	Tahoma	Regular	8
Report Footer	Tahoma	Regular	6

Page Setup:

Paper Size	
Paper Source	Automatically Select
Orientation	Portrait
Margins (Inches)	Left 0.75 Right 0.50 Top 0.50 Bottom 0.50

Report Security:

<u>Secured/Locked</u>	<u>User ID</u>
No	ADMIN

NonProfit Organization Demo Database
941 Worksheet
NTO

Setup:

Report Name (Definition)

Last Date and Time Modified

Print Name in

Form 941 Worksheet

1/5/2014 10:53:52 AM

Do Not Print

Date

Account Balances Begin

Current Reporting Year Begins

Current Period/Transaction Date Range

Financial Statement Format

Date From

n/a

n/a

1/1/2013

n/a

Date Through

n/a

n/a

12/31/2013

Date Item

n/a

n/a

Last Year

Content:

Item(s) by Page

Report Body (Total Width: 0.00)

Sort

Show
Total

Print

Type

Sort

Show
Total

Width

Show
Repeats

Wrap
Text

User Title

Filter:

Items

Compares To

Criteria 1

Criteria 2

Groups:

Segments

Group Set

Column Totals:

Code

Title

Subtotal
To

Subtotal Title

Options:

Include

Value

Forecasting:

Based On

Start Date

Multiplier

Report Layout:

Font Setup:

Page Sections

Organization Name

Report Title

Item(s) by Page

Report Date

Column Labels

Report Body

Report Footer

Font Name

Tahoma

Tahoma

Tahoma

Tahoma

Tahoma

Tahoma

Tahoma

Font Style

Bold

Regular

Regular

Regular

Regular

Regular

Regular

Size

8

8

8

8

8

8

6

Page Setup:

Paper Size

Paper Source

Automatically Select

NonProfit Organization Demo Database
941 Worksheet
NTO

Orientation
Margins (Inches)

Landscape
Left 0.75 Right 0.75 Top 0.75 Bottom 0.75

Report Security:

Secured/Locked
No

User ID
ADMIN